

Townsend Finance Committee

272 Main Street
Townsend Ma., 01469

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FEB 05 2016

Don Klein, Chairman
Sam Grant, Member

Gini King, Vice Chairman
Nancy Rapoza, Member

Andrea Wood, Clerk
Mary Letourneau, Member
TOWN OF TOWNSEND
TOWN CLERK

Agenda/Minutes January 28, 2016 Meeting Room 2 6:00 P.M.

I. Preliminaries:

1. Call the Meeting to Order - Don called the meeting to order at 6:05 P.M. in meeting room 2, Memorial Hall.
2. Roll Call - Gini King, Mary Letourneau, Nancy Rapoza, Sam Grant, Don Klein and Andrea Wood were present. Guests were Roger Rapoza and Keith Letourneau.
3. Chairman's Additions or Deletions - None

II. Meeting Business:

1. Appoint Sub Committee to work with a Selectman and the Town Administrator to review the operational budget - Don said that he would like a clear decision from Town Counsel or the AG's office regarding this sub-committee/working group before appointments were made. The differences between a sub-committee and a working group were discussed. Nancy said she felt it would be best if the whole Committee did the process in open session. Don said he felt the question of whether to appoint three (3) members to a sub-committee/working group or to have the entire Finance Committee do the process at open meetings be put to a vote. Don moved to make a choice on whether to appoint three (3) members of the Finance Committee to a budget sub-committee/working group or to have the entire Finance Committee do the process in open session, seconded by Andrea, Nancy Rapoza-Finance Committee in open session, Gini King-Finance Committee in open session, Mary Letourneau-Finance Committee in open session, Sam Grant abstained, Andrea Wood-sub-committee/working group and Don Klein-sub-committee/working group. The majority favored the Finance Committee do the process in open session. Mr. Klein will notify the Town Administrator.

2. Mail

A. Email re. North Middlesex "Topping off Ceremony," the school requested a RSVP so the Committee was polled to see who could attend three (3) members thought they would be able to attend. The school will be notified.

3. Minutes

A. Minutes January 19, 2016 - Don moved to accept the minutes from January 19, 2016, seconded by Nancy, the vote was unanimous in favor of the motion.

B. Minutes December 17, 2015 - Don moved to accept the minutes from December 17, 2015, seconded by Sam, the vote was unanimous in favor of the motion.

III. Adjournment - The next meeting will be February 18th at 6:00 P.M.. Nancy moved to adjourn at 6:45 P.M., seconded by Sam, the vote was unanimous in favor of the motion.